



# CLAYPIT HILL PTO

## WISH LIST FORM

*Please complete all items below and submit the form and any applicable documents to the PTO mailbox in the school office. Requests are accepted on a rolling basis and should be submitted at least 2 weeks prior to the PTO Meeting for review; meetings are generally scheduled the first Wednesday or Thursday of each month during the school year. Thank you!*

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Requestor's Name:

Date Request Submitted:

Description of the request:

Benefit or reason for the request:

Vendor source or a link to the requested item:

Estimated cost of the request (please provide vendor quote if applicable):

Has this request been reviewed with the Claypit Hill Principal?