Claypit Hill PTO Board Meeting

March 3, 2014

* PTO Board meeting was called to order by President Tracey O’Rourke at 1:45pm at Claypit Hill School.
* Members in attendance: Tracey O’Rourke- President, Lauren Reynolds-Vice President, Niki Duffy- Treasurer, Elisa Scola- town wide PTO representative, and Jean Prince- Ways and Means and a quorum was reached.
* PTO Board Meetings will be held on the first Monday of the month at 1:45pm. All Parents are welcome to join in.
* A motion was made to approve the minutes from the February PTO board meeting. The motion passed.

Committee Reports

* Bingo – This year, registration for Bingo will be done on-line. This will alieviate the confusion which typically arises when determining the first 300 families to register via backpack flyers. Tracey O’Rourke expressed interest in finding someone to shadow her so she can pass the event along in the future.
* Movie Night- To allow for the installation of the new sound system, Movie Night has been moved to March 21st at 6:30.
* Book Fair – will run May 5 through May 9. It was suggested that extra volunteers help from 8:30am to 8:45am each morning since this is a crowded time at the fair.
* Staff Appreciation- Upon consultation with Principal Bearse, our Teacher Appreciation activities will begin on May 19th. Committee head, Phyllis Schilp, is in need of a volunteer to handle the luncheon piece of the event as a previous candidate did not commit.

PTO Board Reports

* President’s Report – The Wish List process will begin this month. Tracey O’Rourke will determine the date(s) of the wish list meeting with Debbie Bearse and will notify the parent community of the process through the e-news.
* Treasurer’s Report – Niki Duffy reported that a letter will go out to teachers reminding them of the May 1st deadline for spending Classroom Supply grants.
* Ways and Means – The annual fundraising meeting is scheduled for April 11. Jean Prince and the chairs from Happy Hollow will create the agenda. Discussion focused on alternate fundraising suggestions, and board members were interested in comparing the list of donors to Gift Your Child versus the Backpack Auction. Jean will follow up with Amy Simmons about this.

Up-Coming Events

* March 7 – Lice Check
* March 21 – Movie Night
* March 28 – Bingo Night
* March 29 – World Fair

Next PTO meeting is scheduled for April 7, 2014 at 1:45pmClaypit Hill School. Meeting adjourned by Tracey O’Rourke at 3:00pm.

Respectfully Submitted by:

Niki Duffy for Phyllis Schilp

PTO Secretary

Claypit Hill School