**January 2014 Minutes**

Claypit Hill PTO Board Meeting Draft Meeting Minutes
January 6, 2014
• PTO Board meeting was called to order by President Tracey O’Rourke at 1:45pm at Claypit Hill School.
• Members in attendance: Tracey O’Rourke- President, Lauren Reynolds-Vice President, Jean Prince-GYC, Niki Duffy- Treasurer, Elisa Scola- town wide PTO representative, and Phyllis Schilp- Secretary, and a quorum was reached.
• At 2:01 pm a motion was made and seconded to approve the minutes from the December PTO meeting. The Motion was passed.
• PTO Board Meetings will be held on the first Monday of the month at 1:45pm. All Parents are welcome to join in.

Committee Reports
• Backpack Auction – Co-Chairs Lauren Reynolds and Crista Oppenheim. Lauren Reynolds reported that backpack auction has started receiving vendors. Teachers have been slower to respond. Debbie Bearse will send out email to remind teachers of auction. Auction Items Booklet will print in January.
• 5th Grade Activity– Co-Chairs Sarah Orlov, Kate Stoller, and Jessica Hamlin will be heading this committee. Meeting on January 30th to fill volunteer spots. Still waiting for payment from all students.
• Adult Social – Tracey O’Rourke reported on this event. This will be a PTO sponsored event, but is not a fund raiser. The event will take place at Broomfield Curling Club on Jan. 25th 7:30pm-11:00pm. Cost is $25/per person which will include curling and appetizers. Costs cover rental of the club, paying for instructors and bartenders (which is almost $1000) and all food. This event is sold out. Looking for volunteers to help with set up.
• Just Like Me- Elisa Scola reported on this event. Still looking for volunteers for times this week. Trying to incorporate on-line training to make it easier for parents to volunteer. Six units total for the year with 2 units completed.

PTO Board Reports
• President’s Report –Meeting for School committee on redistricting tonight January 6th at 630pm at the town hall to go over restructuring. Chinese New Year Celebration tickets are now on sale. Flyer will go home in backpacks. Lauren Reynolds will make a box for payment envelopes in the front office. The event will be held at the High School on January 25th from 2-5pm. Still looking into possibility of a donation from BOSE for the sound system. Debbie Bearse will follow up. Update the January newsletter to include pictures of the books posted on 5th grade websites of PTO donations to the classrooms to create better awareness and advertising of PTO funding. Long discussion on Lice Checks and if they need to continue. Some parents expressed concern over the process and the child’s perception. Will send Service Monkey Survey at the end of the school year to determine.
Up-Coming Events
• January 6th 630pm- School committee meeting
• January 16th –Choral Concert
• January 20th MLK Day school closed
• January 24rd 6pm-MLK celebration middle school
• January 25th 2pm- Chinese New Year Celebration High School
• January 25th 730pm- Broomfield Curling Club Social
• January 30th 9am- 5th Grade activity meeting
• January 31st – Report Cards home

Next PTO meeting is scheduled for February 3rd, 2014 at 1:45pm Claypit Hill School. Meeting adjourned by Tracey O’Rourke at 305pm.

Respectfully Submitted by:
Phyllis Schilp
PTO Secretary
Claypit Hill School