Claypit Hill PTO Board Meeting

December 9, 2013

* PTO Board meeting was called to order by President Tracey O’Rourke at 1:45pm at Claypit Hill School.
* Members in attendance: Tracey O’Rourke- President, Lauren Reynolds-Vice President, Jean Prince-GYC, Niki Duffy- Treasurer, Elisa Scola- town wide PTO representative, and Phyllis Schilp- Secretary, and a quorum was reached.
* At 2:01 pm a motion was made and seconded to approve the minutes from the November PTO meeting. Motion passed.
* At 2:30pm a motion was made and seconded to transfer $2,200 from grade level activities budget line item to 5th grade wish list of $1,500 and $700 in book requests for 5th grade classrooms. Motion passed.
* At 2:35pm a motion was made and seconded to grant a request from Rita Partridge for IPad applications for 4th grade. Motion passed. We will purchase 35 licenses for a discount of $10 per license. Total cost of $350 will come from wish list line item budget.
* PTO Board Meetings will be held on the first Monday of the month at 1:45pm. All Parents are welcome to join in.

Committee Reports

* Backpack Auction – Co-Chairs Lauren Reynolds and Crista Oppenheim. Lauren Reynolds reported that backpack auction has started receiving vendors. Teachers have been slower to respond. Will reach out to teachers to confirm auction items from last year. Deadline for entries is this week. Auction Items will print in January.
* 5th Grade Activity– Co-Chairs Sarah Orlov and Jessica Hamlin will be heading this committee. All Activities from both schools pool money and a formula is used to determine split of money per child. Claypit Hill is currently collecting money for class gift, picnic, t-shirt and memory book. The cost is $38 per child.
* Gift your Child- Jean Prince reported there is a good turn out this year as 36% of the total families at Claypit have contributed. So far this year $21,900 was raised. Combined funds for all schools are $41,800. $2,900 was raised for directory sales.
* Adult Social – Tracey O’Rourke reported on this event. This will be a PTO sponsored event, but is not a fund raiser. The event will take place at Broomfield Curling Club on Jan. 25th 7:30pm-11:00pm. Cost is $25/per person which will include curling and appetizers. Costs cover rental of the club, paying for instructors and bartenders (which is almost $1000) and all food.
* Just Like Me- Elisa Scola reported on this event. Still looking for volunteers for times this week. Trying to incorporate on-line training to make it easier for parents to volunteer.

PTO Board Reports

* President’s Report –Decision to come soon for redistricting. Monday December 16th the announcement will be made at a Town Hall Building meeting. Parent coffee will be scheduled to discuss new report cards and will have two different meeting times one during the school day and one at night to reach all parents who would like an explanation of the upcoming report cards. Long discussion on how to get more families enrolled in E-Blasts. Currently only 58% of families are on E-News. World’s Fair will be held on March 25th. Organizers still looking for Participants to sponsor countries. Chinese New Year Event January 25th. Event is partnering with Wayland 375. Will be held at the Middle School with Chinese New Year celebrations, food and activities. Would like PTO funding if ticket sales do not cover cost. Will revisit the outcome in January.
* Treasurer’s Report – Niki Duffy- The new school gym sound system funding will be shared by Wayland Public School Foundation. Public School Foundation will cover $5,000. Claypit PTO will cover the remaining $16,426. This expenditure was already voted on an approved by last year’s PTO board. All credit card teacher requests for classroom supplies has to go through Jeanie Downs, Town Wide PTO Treasurer to use the PTO Credit Card. Message to spend down reserves was received from town wide meeting.

Up-Coming Events

* December 9th 10am Band and Strings Concert Claypit Hill Gym
* December 12th 7pm- Principle Coffee to discuss new report cards
* December 13th 830am- Lice Check
* December 20th- January 1st Holiday Vacation classes resume January 2nd

Next PTO meeting is scheduled for January 6, 2014 at 1:45pmClaypit Hill School. Meeting adjourned by Tracey O’Rourke at 305pm.

Respectfully Submitted by:

Phyllis Schilp

PTO Secretary

Claypit Hill School