Claypit Hill PTO Board Meeting

November 3, 2014

* PTO Board meeting was called to order by President Lauren Reynolds at 1:00pm at Claypit Hill School.
* Members in attendance: Lauren Reynelds- President, Jean Prince-Vice President, Eli Shine- Treasurer, Elisa Scola- Secretary, Jennifer Varney – Just Like Me School Representative. A quorum was reached.
* Also invited to attend : Debbie Bearse

Committee Reports

* Gift Your Child – Jean Prince reported that just less than 30% of families participate in GYC. There was discussion regarding ways to inspire greater participation. Happy Hollow grants an additional recess or pajama day if a certain goal is reached. Principal Debbie Bearse prefers not to reward donations during school hours but would support an after school movie night. Weston lists the numbers of families from each school who donate to create a friendly rivalry. It was noted that listing the percentage of families from each school might be a better way to go in Wayland since the schools are not the same sizes. Principal Bearse will put something about GYC in the next e-blast to families.
* Spirit Wear – President, Lauren Reynolds reported that there were over 100 items of spirit wear sold, predominantly to kindergarten and first grade families. Although the sales did not raise money, they were intended to build spirit during the reconfiguration.
* Book Fair – The book fair was a success. Although the sales were not as big as last year, there are 60 fewer students this year because of the reconfiguration.
* Lice Check- There was discussion concerning how to keep up awareness about lice now that there are no longer regular lice checks in the school. There was discussion about what the school’s policy is when lice are reported and whether a new protocol should be developed. It was decided that periodically distributing general information about lice and how to protect against the spread of them is a good idea. Also, inviting a nit picker to a PTO coffee to share information would be beneficial.

PTO Board Reports

* President’s Report – The wish list process for this year’s funds is under way. Because of the reconfiguration, this process was not done in the spring as is standard because it was uncertain at which school teachers would be working. Of the items requested, two will be delayed until the spring. One of the items is funds for scholastic magazines, since one teacher has already requested checks from families in his class, it was decided to wait until next year to fund the magazines for all classrooms in the grade rather than all but one. The other item was a request for new chair back bags to accommodate the size of new chairs. It was decided to wait until the chairs arrive before funding the new chair backs. Without these two items, there were $8,000 worth of requests. There was discussion about the best process for purchasing applications for ipads including gift cards. Carol Reynolds can send out the letter to teachers about the wish list items.
	+ School Council – The two new members of the School Council are Allison Kate and Maura Feldman.
	+ K and 1 Playdate- The playdate went well with 40-50 families attending. The children decorated apples. There was discussion about planning playdates for other grades as well.
	+ Vision & Hearing – The process is smooth and the event consistently goes well. There was a suggestion that it not be planned for the same week as Halloween because of conflicts with Halloween related classroom activities.
	+ Teacher Photos – There was discussion concerning the size of the photos and the location. A plexiglass case will be built under the front office window in which the photos can be displayed.
* Treasurer’s Report – There was discussion concerning what to do when a check submitted to the PTO bounces. The Treasurer will follow up on checks issued by the PTO for reimbursement which have not been deposited yet.
* Principal’s Report - Debbie Bearse discussed the wish list process and wish list items that will be funded this year.

Upcoming Events

* Monday, November 10 – Make-Up School Picture Day
* Friday, November 14 –Kindergarten and 1st Grade Movie Night
* Thursday, November 20 – Roller Kingdom
* Monday, November 24 – Cultural Enrichment

Meeting adjourned by Lauren Reynolds at 2:45pm.

Respectfully Submitted by:

Elisa Scola

PTO Secretary

Claypit Hill School