Claypit Hill PTO Board Meeting

January 12, 2015

* PTO Board meeting was called to order by President Lauren Reynolds at 1:00 pm at Claypit Hill School.
* Members in attendance: Lauren Reynolds- President, Jean Prince-Vice President, Eli Shine- Treasurer, Elisa Scola- Secretary, Melissa and Emily Rent – Members. A quorum was reached.
* Motion to approve additional $241.00 for Grade Level Enrichment to fund additional cultural enrichment for Kindergarten classes was seconded and passed with 4 voting in favor and none opposed.
* Motion to approve December 2014 Minutes was seconded and passed with 4 in favor and 0 opposed.

Committee Reports

* Display Case – There was discussion about putting up photos with names of Claypit employees in the display case.
* Box Tops for Education – Last year $440.00 was earned through this program.
* Stop & Shop Fundraiser – All other schools are sending out regular emails encouraging parents to sign up. Lauren Reynolds will send another email. The Middle School has parents sign up at Curriculum Night.
* Family Events – The Providence Bruins have a family night with discounted tickets. The date March 15 was decided upon.
* World’s Fair – Plans are progressing
* Adult Social – A 70s themed disco party at the Sandy Burr Country Club was discussed.
* Back Pack Auction– The start of the auction was pushed back to March. Discussion about having the auction on line was discussed. Teacher items should remain on paper as a silent auction so that results are not visible to all. There is a fee of $595 yearly plus 9% of total is Bidding for Good is the site used to conduct the auction.

PTO Board Reports

* President’s Report – The process for paying for apps requested and approved as a Wish List item was discussed. There was discussion about writing checks to a gift account and having the school write checks from that account so that discount prices given to schools will be applied to the purchases.
	+ Funding Sources – There was discussion about the various sources of funding available to teachers. PTO, WPSF and the school budget. The questions of whether the PTO should fund the full cost of field trips and magazine subscriptions rather than a portion was discussed. There was a question as to what the Wayland Public Schools Fund (WPSF) funds and whether or not there should be more clarification as to the funding goals of each organization. There was discussion about how the principal is informed of what money is available from the PTO.
	+ Retirements– There was discussion about what should be done for upcoming retirements. Deb Bearse proposed April 10 for her retirement event and requests a night with strings and band kids performing and food. Recognition at field day was suggested for Mr. Chadsey and something in connection with the garden for Ms. Coady.
	+ School Committee Meetings – There was discussion about creating a PTO position to attend School Committee meetings and report back to the PTO and to represent Claypit parents at these meetings.
* Treasurer’s Report – Eli Shine reported that in the past year Curriculum Materials line item was increased from $2,000 to $4,000. There was uncertainty as to why it was increased. Some of it may be to support the teacher baskets at Book Fair. It was reported that money earned from the Gift Your Child fundraiser has been stable since 2010 in the following approximate amounts: 2010 - $44,000; 2011 -$44,000; 2012 - $48,000; 2013 - $44,000; 2014 - $41,000.

Meeting adjourned by Lauren Reynolds at 3:00pm.

Respectfully Submitted by:

Elisa Scola

PTO Secretary

Claypit Hill School