

2015-2016 Happy Hollow PTO Board Meeting AGENDA

Friday, September 11, 2015

9:10 AM HH Cafeteria

In Attendance:

- Sam Richter, treasurer
- Jen Pearlman, president
- Cathy Davies, fundraising
- Andrea O'Brien, fundraising
- Julie Suratt, secretary
- Stephanie Leong, past-president
- Melissa Hartford (Halloween Movie Night)
- Kristen Babineau, volunteer
- Alison Cohen, teacher rep
- Priya Sawe

Recap:

Scavenger Hunt & Kindergarten/New Student Meet and Greet
(Suggestions for next year - Name tags for volunteers and class lists)

Welcome Back Coffee: by the kindergarten entrance made it successful

Staff Appreciation Breakfast: successful and appreciated

Curriculum Nights - GYC, Stop and Shop, desserts, RP e-mail lists (this didn't go as well as we wanted to; teachers didn't put out their lists)

130 Directories received - \$25+ donation will receive a FREE directory

School Pictures - iPad on the class photo, class photo too far away

Marchella Lee will update staff picture board

Upcoming Events

SEPTEMBER

5th Grade Activities Meeting this coming Sunday - Jen will attend because no one has stepped up to head up the committee.

Curriculum Nights:

Grade 5 - Tues, 9/15 Andrea needs help to man tables at this event

Grades K-2 - Wed 9/16 ...and this one too.

Room Parent Kick off Meeting Fri, 9/18

Townwide PTO meeting - Fri, September 25

New student bulletin board - Thia Connolly-Philbin and Beth Santomenna

OCTOBER

Book Fair - October 22nd and 23rd (Thurs and Fri)

Movie Night - October 23rd - Melissa Hartford, new volunteer

- Movie ideas* - Backpack vote or in the e-blast? Everyone says backpack.
- Building Use Form - Melissa, first check in with Beth Crozier and Jim about the date
- Candy bags - Courtney Tsiaras, new volunteer
- Alison: "Tell Willie to lock all the doors" so the older kids don't run around and wreak havoc.
- Alison: ticket for candy

Potential movie ideas: Paddington, Home, Coraline (dark and scary, says Alison Cohen), Big Hero 6, Ratatouille, Hotel Transylvania

JenP: Will Jim stand out front in costume and take photos?

Pam's Run: Sunday, October 18, Happy Hollow PTO Team

NOVEMBER

Joint elementary event held at Happy Hollow (pizza, drinks and day care provided) Wayland Cares will present to 5th grade parents and students about internet safety JenP: great idea. It's going to be here.

Toy Drive

GYC - Andrea: money is coming in. Benchmark is Sept. 25, just to get an idea if we're around the same amount.

Treasurer's Update

For reimbursements - Andrea Chase, townwide treasurer, prefers we submit scanned receipts by email

VP - E-blasts and Newsletters - review due dates. If you're a little late, send it to JenP and she'll plug it in.

Volunteer Needs

One time, Once a Year Campaign

Room Parents

5th grade activities chair

5th grade pool party

Just Like Me - do we need additional organizers?

Library volunteers

Garden - Watering and fence installation

Other Topics/Requests

Purchase ball for playground and a box to store them - Stephanie Leong and sons; PTO has donated lots of equipment for the playground, and we need balls. The ball bins are not that expensive. There is a recess coordinator who can wheel it out. JenP: Can you price out balls and bins? Maybe we ask people to donate balls and we'll buy the portable bin. It could be \$40. How many balls does it hold?

Posting agendas and minutes on the website: Erin has done a great job.

Permanent name tags for PTO volunteers - Jen Pearlman: I want permanent volunteer nametags; \$130 for nametags that are permanent. Agreed by all.

Stop and Shop rewards: Looking for someone to take charge of this at events. Should we do Amazon too?

Facebook page - Sam Richter and Andrea O'Brien suggested; JenP: Great idea. Andrea's daughter said she'd do it. Do we need a photo waiver for that? Are we under the school umbrella? Stephanie thinks we need to have our own permission. Ask Amy Simmons to look at the minutes and see what Paul Stein said about it. Andrea: Would it be it be a private page? Kristen Babineau said she'd help organize.

Sandwich boards (accordion file for letters)

New shelf in closet - \$30 JenP is excited to organize

Poland Spring review of invoices: We get these bills every month, and do we really need to have 12 bottles in at every one time? It's for the teachers. It's time to review the bills.

Update on Playground: Couple of weeks ago, a bunch of town people came and Jim and Jen walked the playground with them. It's not in good shape. All together: What do we need to consider? Irrigation, etc. We have to keep the play areas in the same place due to irrigation. When you have swings, you have to have so many feet of space. First steps to making this happen. Jessica Brody in recreation going to a meeting with school folks to figure out who's responsible for making these changes. It would be a part of the capital budget for spring. And you have to have a placeholder by sept. 14 to have it in the budget. Backstory from Stephanie: Loker got a brand-new playground paid for by the town. HH PTO had been buying structural equipment for our playground, and we decided to stop spending on it. Someone has to champion it.